

Summary: Some important changes of the Stipendium Hungaricum Programme's Operational Regulations

Application Process

In the case of student applications, **missing application documents** may be submitted beyond the deadline if the documents attesting the required qualifications or language proficiency are not available at the time of application (e.g. the applicant to the bachelor programme has not yet graduated from secondary school or the applicant to the master programme has not yet received a bachelor degree). The deadline of submitting the missing documents is **1st August**. (III.1.4.)

Students who successfully completed the **music** and **technical preparatory** programmes can continue their studies in the institution that provided the preparatory programme. In the case of music programmes, scholarship holders may apply for specialisation programmes following the bachelor and master programmes. The student applies for a programme that provides a diploma and informs the higher education institution, in the course of the admission procedure, of the intention to apply for a specialisation programme. (III.4.5.)

Scholarship and accommodation

Scholarship holders receive scholarship and accommodation allowance if they have active student status and register in person at the international office of the host institution at the beginning of each semester, i.e., by **30 September** for the autumn semester and **28 February** for the spring semester. (V.3.8.)

The scholarship must be paid monthly to the scholarship holder. The first instalment of the **scholarship must be paid within 30 days** after the enrolment of the student, after the scholarship holder has provided all the data required for the transfer (tax number, bank account number). (V.3.3.)

The scholarship holder is entitled to receive accommodation in a student hostel depending on the capacity of the institution or HUF 30,000 – **HUF 40,000 from the academic year of 2017/2018** – accommodation allowance for **12 months** of the year or during the partial studies. The institution pays the accommodation allowance monthly together with the scholarship in Hungarian forints. (V.3.7)

The scholarship holder **must habitually reside** in Hungary during the study period, otherwise the student scholarship status will be terminated. The student must inform the higher education institution if they do not stay in Hungary for a consecutive period of more than **10 days** during the study period. (IV.3.2)

Extension

If the scholarship holder cannot complete his/her studies within the duration of the programme, s/he may submit a request for **extension** to Tempus Public Foundation. The request for extension must arrive at least one month before the end of the last semester covered by the scholarship. The scholarship may be extended on no more than **two occasions** (extended by a semester). (IV.3.3)

Scholarship holder students may extend their scholarship period in compliance with the effective Hungarian legislation during their bachelor (or one-tier) master programmes or doctoral studies started in Hungary prior to the 2016/2017 academic year. The preparatory programme prior to the bachelor programme and specialisation programmes following bachelor and master programmes as well as part-time studies or doctoral programmes started **from the 2016/2017 academic year** cannot be extended. The scholarship holder receives the same benefits during the extension period. The extension of the scholarship must be approved by Tempus Public Foundation. (IV.3.4)

Postponement

Those students who have already arrived to Hungary and enrolled in a higher education institution are not entitled to request any **postponement**. A postponement can be requested only once and only for one school year as a maximum. The student automatically loses the scholarship, if s/he does not indicate his/her intention of postponement by **30th September** at the latest or until the enrolment deadline specified by the institution at the latest. (IV.5.3)

Specific requests

The host institution, the majors within the institution and the language of studies can be changed only once after submitting a special student request. The deadline of submitting the requests to Tempus Public Foundation is **15 January** (for Spring Semester) and **15 August** (for Autumn Semester) in every school year. (IV.7.1.)

Working during scholarship

Pursuant to the effective legal regulations, on the date of introducing these regulations (7 December 2016): pursuant to Section 20 (3) of Act II of 2007, third-country citizens with residence permits for study purposes can pursue **income earning activities** in full time for no more than 24 hours a week during a term and for no more than ninety days or sixty six working days outside the terms. (IV.10.1)

Should you have any question, please do not hesitate to contact Tempus Public Foundation (<http://www.tka.hu/international-programmes/6956/contact-us>) or your host institution: (<http://www.tka.hu/international-programmes/5218/institutional-coordinators>).