



European  
Commission



# ERASMUS+: SPORT

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Session 3 - Evaluation process

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#sport infoday

# Evaluation in brief

Eligibility  
criteria

Exclusion  
criteria

Award  
criteria

Final  
evaluation

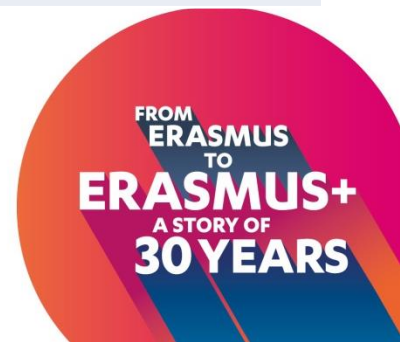
- Notification letter sent via email to:
  - Legal representative and contact person of applicant organisation

# Eligibility criteria

Action	E+ Programme Guide
Collaborative partnerships (new funding rules)	p. 228
Small Collaborative partnerships (new funding rules)	p. 237
Not-for-profit European Sport Events	p. 242

# Eligibility criteria

Collaborative Partnerships	Not-for-profit Sport Events
Eligible participating organisations	
Who can apply?	Who can apply?
N° & profile of participating org.	Eligible events & participants
Duration of project	Duration of project
Venue(s) of the activity	
Where to apply?	Where to apply?
When to apply?	When to apply?
How to apply?	How to apply?



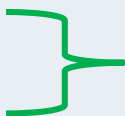
## Exclusion criteria



- Declaration of Honour
  - Only 2 types (not 4):
    - 1 for Collaborative Partnerships
    - 1 for Not-for-Profit European Sport Events
- Only applicant fills it in (for all partners)
- PDF

# Award criteria

Collaborative Partnerships	Not-for-profit Sport Events
Relevance of the project	Relevance of the project
Quality of the project design & implementation	Quality of the project design & implementation (including project team)
Quality of the project team & the cooperation arrangements	
Impact and dissemination	Impact and dissemination



## Locating specific information

Award Criteria	Project description (eForm annex)
Relevance of the project	<b>Part D:</b> Aims and activities of organisation <b>Part E:</b> Project characteristics and relevance
Quality of the project design and implementation	<b>Part F:</b> Quality of the project design and implementation
Quality of the project team and cooperation arrangements	<b>Part D:</b> Aims and activities of organisation <b>Part G:</b> Quality of the project team and cooperation arrangements
Impact and dissemination	<b>Part H:</b> Impact and dissemination

# New funding rules

Collaborative partnership	Small collaborative partnership	Not-for-profit sport event
<u>Unit costs</u> , real costs	<u>Unit costs</u> , real costs	<u>Real costs</u> , flat-rate
Project management and implementation	Project management and implementation	Personnel
Transnational project meetings	Transnational project meetings	Travel and subsistence
Exceptional costs	Exceptional costs	Equipment
Intellectual outputs	-	Consumables and supplies
Multiplier sport events	-	Subcontracting
		Duties, taxes, charges
		Other costs



Award Criteria	Partnerships	Events	Thresholds
Relevance of the project	30 p	30 p	15 p
Quality of the project design & implementation	20 p	40 p	10 p / 20 p
Quality of the project team & cooperation arrangements	20 p	-	10 p
Impact & dissemination	30 p	30 p	15 p
<b>Total</b>	<b>100 p</b>	<b>100 p</b>	<b>60 p</b>

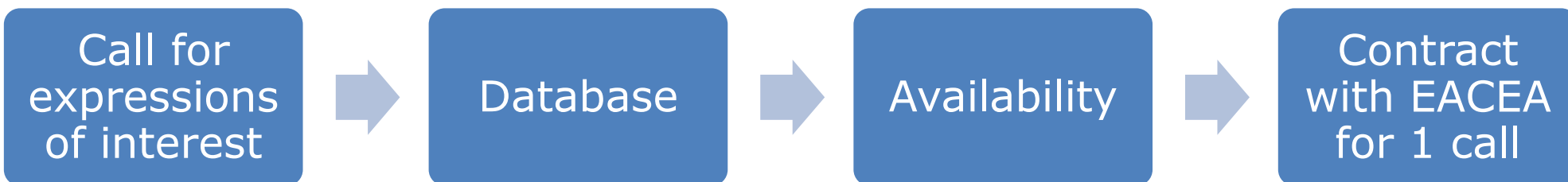
### Double threshold:

- 50% of each criterion
- at least 60 points in total

# Funding thresholds

Action	June 2014 call	May 2015 call	May 2016 call
Collaborative partnerships (EU Guidelines)	81,50 points	78 points	81 points
Collaborative partnerships (other topics)	87,50 points	87,50 points	67 points 79 points 86,5 points (3 lists now)
Not-for-profit sport events	92,50 points	84 points	86 points

# Experts



[https://eacea.ec.europa.eu/about-eacea/working-expert\\_en](https://eacea.ec.europa.eu/about-eacea/working-expert_en)

# Experts

Field of expertise, languages, nationality

Declaration of honour

- Confidentiality and no conflict of interest

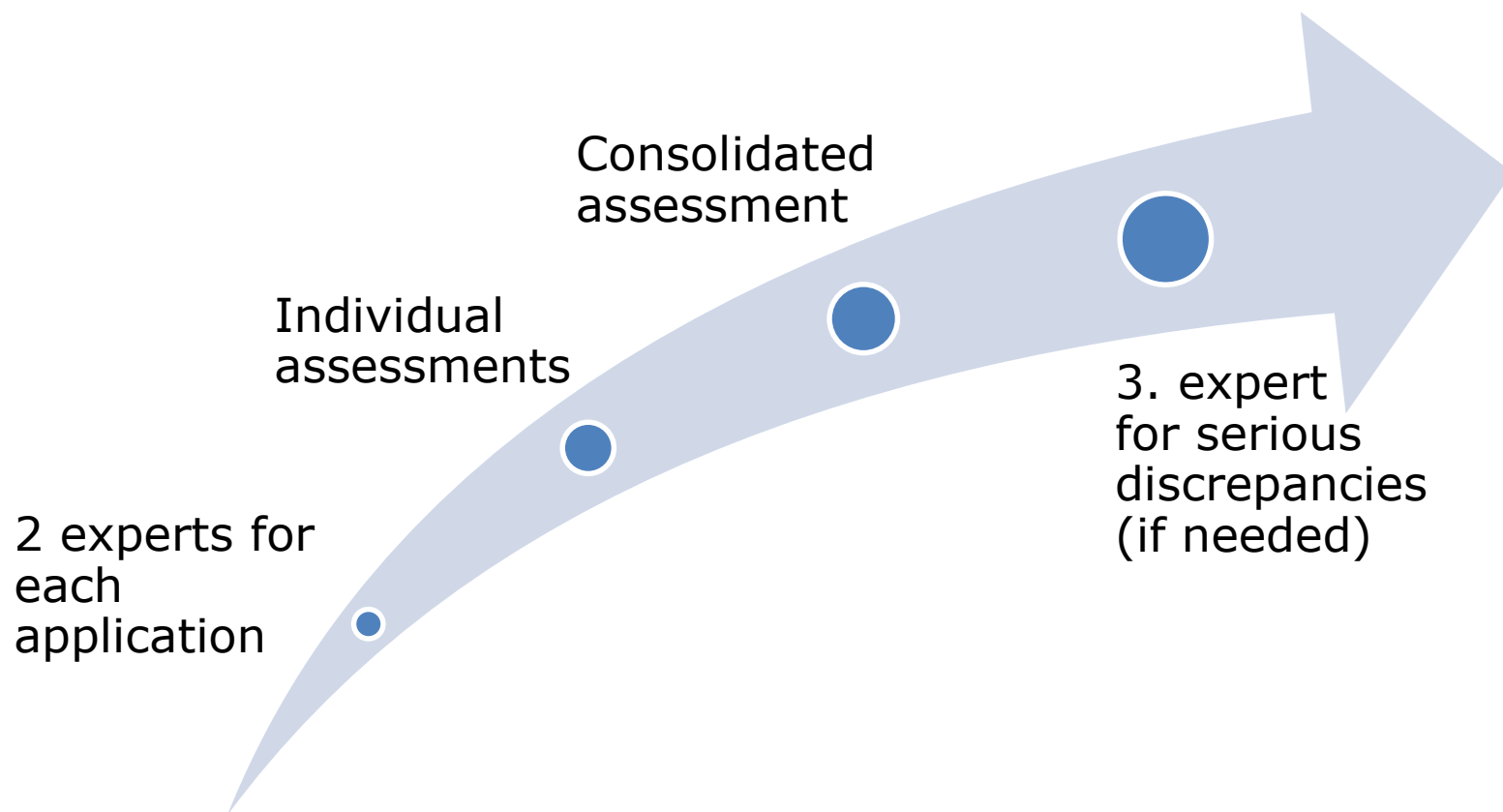
Guide for experts (2017)

- EACEA website > Erasmus+ > Library

Briefing

- Online or onsite

# Evaluation



# Applicants' common mistakes

- Vague **description**
- No **focus**
- No **consistency** between project objectives, methodology, activities and budget
- Inflated **budget**
- Weak **impact** and dissemination

## Relevance of the project

- The proposal is **not entirely relevant** to the objectives of the European policies in the field of sport.
- The **objectives** should be more realistic. They should be clearly defined and address issues relevant to the participating organisations and target groups.
- The application does not prove the project's ability to bring an **added value at EU level** through results that would not be attained by activities carried out solely in a single country.
- A genuine and adequate **needs analysis** is missing.

# Quality - project design & implementation

- There is **no consistency** between the project objectives, methodology, activities and budget proposed.
- The proposal fails to convincingly address its **innovative** aspects.
- The **budget categories** are not applied properly.
- The clarity, completeness and quality of all the **phases of the project proposal** are not ensured.



## Quality – project team & coop. arrangements

- The project does not include enough people with **relevant expertise** in appropriate fields.
- The project should involve a more appropriate **mix of complementary participating organisations** with the necessary profile, expertise and experience.
- The **distribution of responsibilities and tasks** between the members of the project team is not convincing.

## Impact & dissemination

- The measures for evaluating and disseminating the **outcomes** of the project, including within and outside the participating organisations are not of high quality.
- The project fails to have a positive **impact on participants** and **outside the organizations** during and after the project lifetime.
- The expected **impact** is not consistently related to the defined **objectives**.
- The project is not very likely to continue having an impact and **producing results after** the EU grant has been used up.
- The measures ensuring **visibility and media coverage** of the event and EU support should be improved.

## Advice for applicants

- Have the **project idea** firmly in mind before starting to complete the form
- Take time to understand how the **application** is structured
- Be sure your project fits into the Erasmus+ Sport **objectives** and actions
- Ensure that **partner involvement** (work packages and budget) has been fully discussed and agreed

## Advice for applicants

- Allow time for **drafting** *and* reviewing *and* redrafting
- **Test** your draft application on someone outside the partnership
- **Time** required - a few weeks to more than a year from the concept to finalisation
- **Partners who provide low quality input to the drafting of application will not provide high quality input into the project!**
- It is a time-intensive process and will require dedicated **staff** time

## General suggestions (to avoid amendments)

- Don't involve **large number** of partners
- Be familiar with **partners' profile** for a proper project implementation
- Clarify the number & dates of **meetings**
- Make sure you understand **budget categories**
- Make sure you have **adequate project team** for implementation

# Notification letter

## Letter

- General information about evaluation including funding thresholds

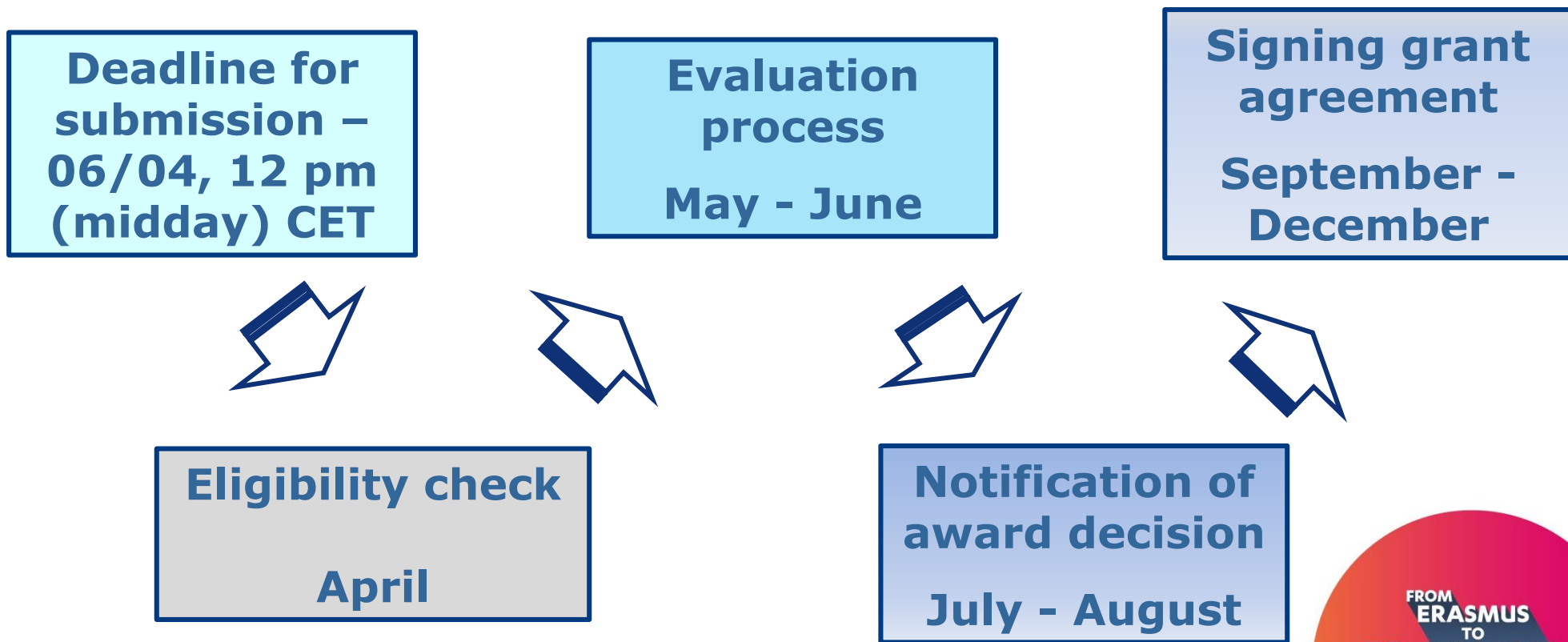
## Evaluation report

- Scores and assessment per each award criterion

## List of requested documents (if selected)

- Mandate letters
- Financial identification form
- Financial verification of documents
- Amended budget (if applicable)

# Roadmap – collaborative partnerships not-for-profit European events





European Commission



<http://eacea.ec.europa.eu/erasmus-plus/actions/sport>

[EACEA-SPORT@ec.europa.eu](mailto:EACEA-SPORT@ec.europa.eu)

