

EURÓPA A POLGÁROKÉRT PÁLYÁZATÍRÓ RENDEZVÉNY



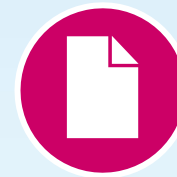
A PÁLYÁZAT BENYÚJTÁSA



EU Login
(korábbi ECAS)



FTOP
(korábban
Résztevői)
Portál



**Elektronikus
pályázati
űrlap**



A PÁLYÁZÁS MENETE

ELŐSZÖR REGISZTRÁLOK
(PIC kódod még nincs)



MÁR REGISZTÁLTAM
(PIC kódod már van)

EU LOGIN
(korábbi ECAS)
FIÓK LÉTREHOZÁSA

Európai Bizottság informatikai rendszereire való hozzáférés

REGISZTRÁCIÓ
AZ FTOP
(korábban: Résztvevői)
PORTÁLON

Intézmény, szervezet regisztrációja

PÁLYÁZATI
ŰRLAP
KITÖLTÉSE

MELLÉKLETEK
FELTÖLTÉSE

PÁLYÁZATI
ŰRLAP
BENYÚJTÁSA

elektronikusan
„Klikk: Validate form”

PIC KÓD

a szervezet/intézmény
egyedi azonosító száma

PÁLYÁZATI
ŰRLAP
LÉTREHOZÁSA

PÉNZÜGYI ADATLAP
(feltöltés a Résztvevői Portálba)

JOGI SZEMÉLYEK ŰRLAP
(feltöltés a Résztvevői Portálba)

ERKÖLCSI NYILATKOZAT
(csatolás a pályázati űrlaphoz)

EU LOGIN REGISZTRÁCIÓ



<https://webgate.ec.europa.eu/cas/eim/external/register.cgi>



EU Login
One account, many EU services

Where is ECAS? magyar (hu)

[Fiók létrehozása](#) **Belépés**

Fiók létrehozása

[Súgó külső felhasználók számára](#)

Keresztnév

Vezetéknév

E-mail cím

E-mail cím megerősítése

E-mail nyelve magyar (hu)

Kérjük, írja be a képen látható biztonsági kódot.

Ennek a négyzetnek a bejelölésével elismeri, hogy elolvasta és megértette az [adatvédelmi nyilatkozatot](#)

Fiók létrehozása

Az EU Loginról [Cookie-k](#) [Adatvédelmi nyilatkozat](#) [Kapcsolat](#) [Súgó](#)

Európai Unió [Unió intézmények](#) 5.0.11-gsa | 5 ms

Powered by Európai Bizottság

EU LOGIN – MÓDOSÍTÁSOK



új jelszó létrehozása



módosítás: név, e-mail cím




jelszó megváltoztatása



regisztráció törlése – deaktiválás

FTOP PORTÁL

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

English EN
Register Login

SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

select programme

The Identity, Legal Entity, Bank Account, Contracts & Payments functionalities in the Experts Area of the F&T Portal will be unavailable between 19:00 – 23:59 CET. Legal Entity & Bank Account validations tasks will experience issues between 20:00-21:30 CET & there will be issues with accessing and uploading of documents in the Grant Management Services between 19:00 – 23:59 CET.

Participant Register

Online manual
"Register in the Participant Register"

IT HOW TO
"Participant Register"

If you want to participate in a project proposal, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

Search a PIC

Register your organisation

To register, you need to login in the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

Register your organisation

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically

Résztevői Portál helyett



Welcome

Identification

Organisation

Contact

Summary

Success

Welcome to the Participant's Register

The Registration Wizard will guide you through the process of registration.

✓ Please keep the basic legal information (Registration extract, VAT data) of the organisation at hand so you can fill in the forms quickly and correctly.

✓ The registration process normally takes about 5-10 minutes to complete. The system will automatically save the information provided during registration in case you want to exit the wizard. Your data will be restored the next time you will access the Participant's Register.

✓ At the end, it will assign and display the PIC (Participant Identification Code) of your organisation.

Continue your existing registration?

We found an ongoing registration. Do you wish to continue with the existing registration or start a new one?

- **Legal name:** partner
- **Saved at:** 09:09:09 27/08/2019



Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation

Contact

Summary

Success

Identification

Please fill in some preliminary information about your organisation required to check if this organisation has already been registered, as well as to identify any existing PIC numbers of similar organisations that could potentially match your request.

Legal name *



Legal name

Establishment/Registration country *



--Select one--

Registration number



Registration number

VAT number *



VAT number

VAT number not applicable

Website



The format should be www.homepage.domain - for example, www.mycompany.com.

Save

< Prev Next >



Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation

Contact

Summary

Success

The following organisations are already existing in the Participant Register

If you recognise one of these organisations as yours, click on it and then click on the 'Use this PIC' button to proceed.



PÁLYÁZÓ MINTA SZERVEZET



Hungary - 929051257

None of the organisations above corresponds to Pályázó Minta Szervezet and I want to proceed with the registration of Pályázó Minta Szervezet.

Save

Saved at: 16:39:34 03/11/2015

< Prev

Next >

SZERVEZET JOGI STÁTUSZA



Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation

Contact

Summary

Success

Organisation

Fill in the information related to the organisation you want to register, as stated in your official documents (registration act/statute, VAT extract, etc)

Legal name and status

Legal name *



Pályázó minta szervezet


Describe the legal status of your organisation by selecting the appropriate options

Legal status



- a natural person a legal person
- private entity public body
- non-profit for profit

Address

Use the existing organisation's address? 

Yes No

Street name and number *

P.O. box 

Postal code 

City *

Country *

--Select one-- 

Region/country

--Select one-- 

Phones

Use the existing organisation's phone numbers? 


Yes No

Main phone *

Expected format: +CCNXXXXXXXXXXXXXXXXxBBBBB

Fax 

Expected format: +CCNXXXXXXXXXXXXXXXXxBBBBB


Secondary phone 

Expected format: +CCNXXXXXXXXXXXXXXXXxBBBBB

 Save

Saved at: 10:55:45 12/11/2015

 Prev

Next 



Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation

Contact

Summary

Success

Contact information

Until the [LEAR](#) of the organisation has been validated, the Commission will use this information to contact you and send automatic e-mail notifications about the actions to do. You have the so-called [Self-Registrant role](#) on the Funding & Tenders Portal.

Modifying the contact person below will not automatically give him/her access to edit/view organisation's data. Add or revoke access rights to the organisation data in the [relevant section of the Funding & Tenders Portal](#). After having registered the organisation, grant the access rights to contact person as explained in the [IT How To](#).

Contact person

Is first name **LAST NAME** the contact person? ?

Yes No

Title

Position in the organisation

Department ?

Professional e-mail * ?

Gender

Last name *

First name *

example@examplemail.com
Not declared ▼
LAST NAME
first name

[Change personal information](#)

All required information has been provided. The Registration process is almost completed. Before submitting your data to the system, please take a minute to review the information.

Organisation data

Legal name and status

Registration data


Legal Address

Contact information

Contact person

Address

Phones

 Print summary

Organisation

 Edit

Legal name and status

Legal name		MINTA Partner Szervezet
Legal status		a legal person
		non-profit
		private entity
		NOT a NGO

Registration data

Establishment/Registration country		Country
Registration number		
Registration date		
Registration authority		
Legal form		UNKNOWN
VAT number		VAT number not applicable
Business name		
Official language		Official language

Legal Address

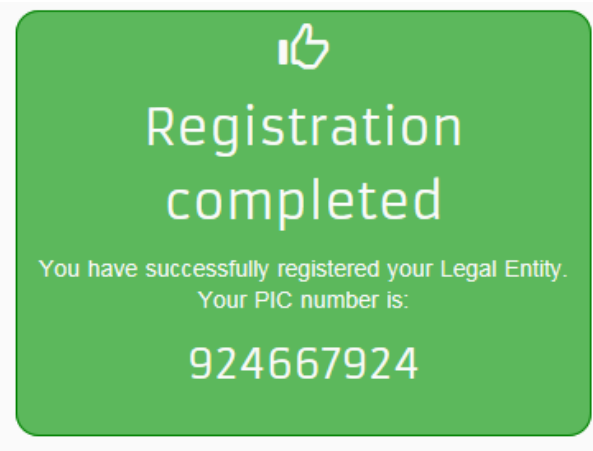
Region/country		Region
-----------------------	---	--------

PIC KÓD

**felvitt adatok
ellenőrzése**



jóváhagyás



értesítés e-mailben is



PÁLYÁZATI ŰRLAP LÉTREHOZÁSA

<https://eacea.ec.europa.eu/PPMT/>

European Commission

EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

EUROPA > European Commission > EACEA > Home User Guide

Applications for funding/applications for accreditation: partner management and access to application forms

IMPORTANT POINTS TO NOTE BEFORE YOU START

Mandatory steps to be followed by ALL applicants (for funding and for accreditation)

ECAS authentication
Access to all of the application options below is validated by ECAS, the European Commission's Authentication Service. Applicants must therefore have an ECAS account. If you do not yet have an ECAS account, click [here](#) to be directed to the ECAS website where you can create one.

Organisation registration (PIC numbers)
All organisations that seek to be included as a participant in a funding application or wish to apply for an accreditation, must first have registered in EACEA's Participant Portal. The registration system assigns a unique Participant Identification Code (PIC) to each organisation. If an organisation does not have a PIC number, it cannot apply for funding or apply for an accreditation. Click [here](#) to be directed to EACEA's Participant Portal. Access to the portal is validated by ECAS (see above).

Points to be noted and respected by applicants for funding ONLY

Organisation profile
Some actions require a minimum number of participating organisations in order for the application to be considered eligible. Likewise, some actions require there to be representation from specific countries for the application to be considered eligible. Please carefully check whether any such rules apply to the funding opportunity you are applying under. If such rules do apply, you must respect those rules when building your list of participating organisations. If you have not respected the rules, you will receive an error message when the application eForm is created and you will have to start the entire process again.

One uninterrupted session
When you proceed with either of the funding application options below, you will be guided through a series of steps resulting in the creation of a new or updated application eForm. These steps are fully described in the User Guide. Please note that these steps must be completed in one continuous session. It is not possible to interrupt the activity and resume it at a later time. If you close the browser window in which you are working or if you close the browser entirely, you will lose the data you have entered and will have to start again. Please therefore ensure you have all necessary PIC numbers AND have checked the rules for the organisation profile BEFORE YOU PROCEED.

Applications for funding

Create new application for funding

Revise list of participating organisations and update application for funding

Applications for accreditation

Create new application for accreditation

Resume or print an existing application for accreditation

A PROGRAM KIVÁLASZTÁSA

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

European
Commission

[EUROPA](#) > [European Commission](#) > [EACEA](#) > [Home](#) > [Funding opportunity](#)

[User Guide](#)

Selection of funding opportunity or accreditation type

[Previous step](#)

1. Select a programme name and click on search

Select Programme name ▼
Select Programme name
CREATIVE EUROPE
ERASMUS MUNDUS
Erasmus+
EUROPE FOR CITIZENS

[Search](#)

PÁLYÁZATI KATEGÓRIA

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

European
Commission

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[User Guide](#)

Selection of funding opportunity or accreditation type

[Previous step](#)

EUROPE FOR CITIZENS ▾

[Search](#)


Show entries

Filter search results:

Programme Guide / Call for Proposals ▾	Programme name ▾	Sub-programme name ▾	Action name ▾	Sub-action name ▾	Submission opens ▾	Submission deadline ▾
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Civil Society Projects	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	European Remembrance	NA	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Network of Towns	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Network of Towns	N/A	04/05/2015	01/09/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Town Twinning	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Town Twinning	N/A	04/05/2015	01/09/2015

[First](#) [Previous](#) [1](#) [Next](#) [Last](#)

ÜRLAP NYELVÉNEK MEGADÁSA



EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

EUROPA > European Commission > EACEA > Home > Funding opportunity User Guide

Selection of funding opportunity or accreditation type

Programme details and application language version

Programme name	Sub-programme name	Action name	Sub-action name	Submission opens	Submission deadline
EUROPE FOR CITIZENS	Democratic engagement and civic participation	Civil Society Projects	N/A	12/12/2014	02/03/2015

Application form language version
EN

[Previous step](#) [Next step](#)

EUROPE FOR CITIZENS

Show entries Filter search results:

Programme Guide / Call for Proposals	Programme name	Sub-programme name	Action name	Sub-action name	Submission opens	Submission deadline
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Civil Society Projects	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	European Remembrance	NA	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Network of Towns	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Network of Towns	N/A	04/05/2015	01/09/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Town Twinning	N/A	12/12/2014	02/03/2015
Europe for Citizens - Programme Guide 2014-2020	EUROPE FOR CITIZENS	Democratic engagement and civic participation	Town Twinning	N/A	04/05/2015	01/09/2015

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PIC KÓD(OK)

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

[EUROPA](#) > [European Commission](#) > [EACEA](#) > [Home](#) > [Funding opportunity](#) > [Participating organisation\(s\)](#)

[User Guide](#)

Application for funding: selection of the participating organisation(s)

List of participating organisation(s)

For each organisation participating in the application, enter the organisation's PIC number and click Add to list.
To search for a PIC using e.g. the organisation name, click [here](#) to be directed to the EACEA Participant Portal.

PIC number:

PIC	Name	Country	
-----	------	---------	--

A PÁLYÁZÓ SZERVEZET

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

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[User Guide](#)

Application for funding: selection of the participating organisation(s)

Applicant organisation

Important information! The Applicant organisation is always listed as the **first** organisation in an application eForm. Consequently, when you create your application eForm, the Applicant Organisation selected below will ~~automatically appear as the first partner~~ in the eForm. Once the application eForm has been created, it is not possible to switch the role of Applicant Organisation to a different partner organisation. For this reason, it's essential to unequivocally establish the applicant organisation before creating your application eForm.

Select the Applicant Organisation:

List of participating organisation(s)

For each organisation participating in the application, enter the organisation's PIC number and click Add to list. To search for a PIC using e.g. the organisation name, click [here](#) to be directed to the EACEA Participant Portal.

PIC number:

[Add to list](#)

	PIC	Name	Country	<input type="checkbox"/>
1	929051257	PÁLYÁZÓ MINTA SZERVEZET	HU	<input type="checkbox"/>
2	929050481	Partner Demo Organisation	DE	<input type="checkbox"/>

[Remove checked organisation\(s\)](#)

[Previous step](#)

ŰRLAP LÉTREHOZÁSA

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

[EUROPA](#) > [European Commission](#) > [EACEA](#) > [Home](#) > [Funding opportunity](#) > [Participating organisation\(s\)](#) > [Create application form](#)

[User Guide](#)

Confirm details and proceed to application form

If the details below are complete and correct, you may proceed with the creation of your new application. The 'Create application' button is found at the foot of this page. If any details are incorrect or missing, click on the 'Previous step' button to make the necessary changes.

Programme details and application language version

Programme name	Sub-programme name	Action name	Sub-action name
EUROPE FOR CITIZENS	Democratic engagement and civic participation	Civil Society Projects	N/A
Application form language version			
EN			

Participating organisation(s)

Applicant organisation

PIC	Name	Country
929051257	PÁLYÁZÓ MINTA SZERVEZET	HU

[Previous step](#)

[Create application eForm](#)

PÁLYÁZATI ŰRLAP

(eForm) felépítése



kitöltése



KITÖLTENDŐ MEZŐK

*

kötelező mező

„opcionális”

védett

Title * :

Family name * :

First name * :

Department / Faculty :

- **C.5: Bűdzsé**
(tevékenységek & előkészítés)

Total number of participants per event	Number of involved countries	Amount
<input type="text"/>	<input type="text"/>	
Subtotal		
Add an event		

Előkészítő tevékenységek (EE & CTP)

Part F:

Tevékenységek ütemezése

Event Number : * :

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Content *				
(in brief)				
<input type="text"/>				
Expected results*				
<input type="text"/>				

Add an activity

PÁLYÁZATI DOKUMENTUMOK

Elektronikus pályázati űrlap

Mellékletek:

- **Erkölcsei nyilatkozat** (űrlaphoz)
- **Jogi személyek űrlap** (FTOP Portál)
- **Pénzügyi adatlap** (FTOP Portál)



A PÁLYÁZAT BEADÁSA

Submission number:
00000000

Page 1 of 25

Validate form

Test your
connection

Connection test has not been performed!

Submit this form

Submission number :

00000000

DISSZEMINÁCIÓS KIADVÁNYOK



Rólunk

Kiadványok

Rendezvények

Videótár

Sajtószoba

Hírek

Állás

Kapcsolat

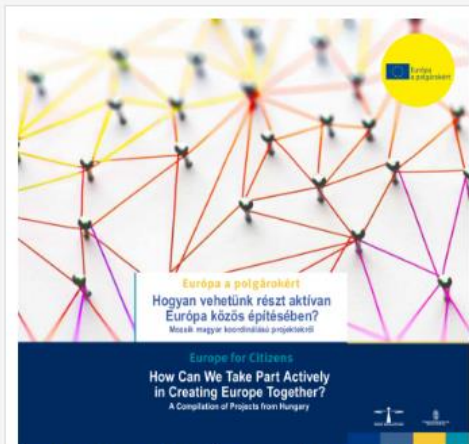
Keresés...



HU / EN

FŐOLDAL > KIADVÁNYOK

EURÓPA A POLGÁROKÉRT



HOGYAN VEHETÜNK RÉSZT AKTÍVAN EURÓPA KÖZÖS ÉPÍTÉSÉBEN?

Mozaik a magyar koordinálású projektekről az Európa a polgárokért programban

Az elmúlt években több olyan projekt is született, melyben az Európai Unió jövőjét meghatározó témákat dolgoztak fel a pályázók. Ezek közül mutatunk be néhányat ebben a kiadványban, valamennyi pályázati kategóriából válogatva.



Megnézem



HOGYAN VEHETÜNK RÉSZT AKTÍVAN EURÓPA KÖZÖS ÉPÍTÉSÉBEN?

Mozaik a magyar koordinálású projektekről az Európa a polgárokért programban

Magyarország továbbra is a legsikeresebb pályázók közé tartozik az Európa a polgárokért programban, hasonlóan az előző évekhez.



Megnézem

KATEGÓRIÁK

■ PÁLYÁZATI PAVILON

■ DISSZEMINÁCIÓS FÜZETEK

■ ERASMUS+

■ **EURÓPA A POLGÁROKÉRT**

■ EUROPASS

■ EGÉSZ ÉLETEN ÁT TARTÓ TANULÁS
PROGRAM 2007-2013

■ TANULMÁNYOK, KUTATÁSI EREDMÉNYEK

■ ÉVES JELENTÉSEK

■ ANGOL NYELVŰ KIADVÁNYOK

■ INFOGRAFIKÁK

ÉV

Válasszon évet!





TEMPUS KÖZALAPÍTVÁNY



HU / EN

[Rólunk](#) / [Kiadványok](#) / [Rendezvények](#) / [Videótár](#) / [Sajtószoba](#) / [Hírek](#) / [Állás](#) / [Kapcsolat](#)

Keresés...



[FŐLDAL](#) > [PÁLYÁZATOK](#) > [EURÓPA A POLGÁROKÉRT](#) > [PÁLYÁZATI DOKUMENTUMOK](#)

HÍREK

GYAKORI KÉRDÉSEK

PARTNERKERESÉS

PÁLYÁZATI DOKUMENTUMOK

TÁMOGATOTT PÁLYÁZÓKNAK

PÁLYÁZATI EREDMÉNYEK

STATISZTIKÁK

JÓ GYAKORLATOK

EURÓPA A POLGÁROKÉRT 2007-2013

PÁLYÁZATTÍPUSOK



PÁLYÁZATI INFORMÁCIÓK ÉS DOKUMENTUMOK



FELHÍVÁS ÉS ÚTMUTATÓ 2014-2020

- Programismertető (magyar)

REGISZTRÁCIÓ

- EU Login regisztrációs kézikönyv (magyar)

A PÁLYÁZÁS MENETE

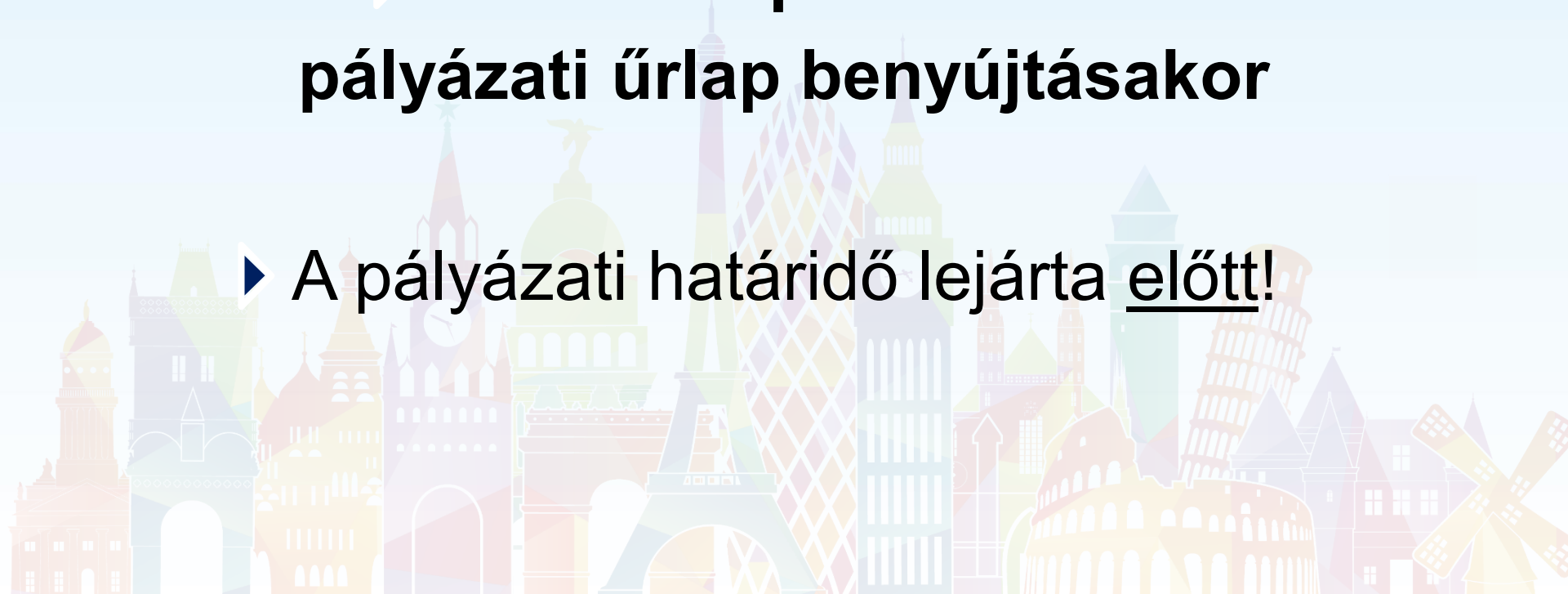
- Hogyan nyújtható be a pályázat?

EACEA HELPDESK

eacea-helpdesk@ec.europa.eu

▶ **technikai problémák
pályázati űrlap benyújtásakor**

▶ **A pályázati határidő lejártá előtt!**



Európa a polgárokért információs pont

www.europaapolgarokert.hu
europaapolgarokert@tpf.hu

06 1 237 1300 / 249

 europa.a.polgarokert

